



# ELKHO GROUP INTERNATIONAL BANKING RECRUITMENT

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### Elkho Group: Connecting the World's Best Banking Professionals.

As a specialist in **private banking recruitment**, Elkho Group guarantees qualified profiles and career opportunities with prestigious partners.



## Our Approach

Always attentive to your needs, we are passionate about human relations.

We bring together more than 100 consultants globally who are experts in their field and who demonstrate a strong attachment to the human factor.

In addition, the cultural diversity of our teams is a real differentiating asset, we speak more than 10 different languages.







### Our values

Our goal is to provide the best solutions to your needs and thus to build a strong and long-lasting relationship for a solid and fruitful partnership.









### Commitment

Our team is dedicated to your satisfaction



Throughout the entire process.

### Confidentiality

Absolute discretion at every step.

### - Ethics

Conducting recruitments with utmost integrity.



### Our leading team



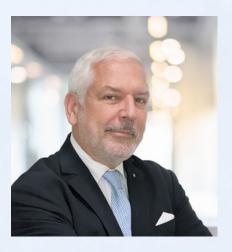
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Antoine Aliotti
Senior Partner
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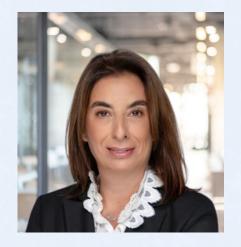
Elkho Group Switzerland



Alberto SASSI

Head of development

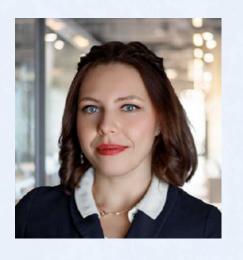
Elkho Group UK



Stéphanie Bacharach

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Elizaveta Kicha

Development Head - Middle East

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Carla Locchi

Partner and Executive Director

Elkho Group Monaco



Angelo Aristodimou
CEO - Cyprus
Elkho Group Cyprus



Hadrien Constantin

Director - Talent Acquisition

Elkho Group France

### Key steps of our recruitment process

### Understanding Your Needs & Defining Assignment

- Elaborating a comprehensive analysis to tailor solutions exceeding expectations.
- Mandate briefing via meetings to understand your structure, culture and human capital requirements.
- Position specification by drafting and circulating a confidential job description.

### Interview Management, Final decision & Integration

- Coordination of the interview process, if needed using our advanced facilities.
- Choosing the best candidate and launching the integration process.
- Offer negotiation.
- Securing candidate(s), contract signature, and final on-boarding.

#### Selecting the right approach

- Creating a search strategy.
- Carefully choosing the optimal approach to align with your objectives.
- Creating the necessary capability framework and assessment criteria.

### Selecting & Presenting Candidates

- Thoughtful selection and shortlisting of the most suitable and prominent candidates.
- Elaborating a detailed executive summary / synopsis for each candidate.
- Presentation of the candidates aligned with your distinct criteria and goals.

#### Initiating the Search & Screening

- Launching the exploration across our different channels.
- Identifying the most suitable candidates
   (through an in-depth market research, reaching out to our global network, or to any candidate identified by you.
- Interviewing to assess technical and soft skills.
- Reference checks, if required.



### Elkho Group - end to end contract / outsourced solution?

Elkho Group is also covering the placement of sub-contract / outsourced / project-based candidates. These are the candidates employed by Elkho Group and are sub-contracted to our clients.

- 1. Candidate Search: sourcing the candidate.
- 2. VISA: providing residence/business visas for Onboarding the candidate as per local laws and legislation.
- **3. Medical Insurance**: providing medical insurance for candidate.
- **4. Document attestations & identification**: taking care of medical tests, identification cards, labor card, attestations, bank account opening etc. as a part of the visa process.
- **5. Candidate management & payroll**: providing payroll services as well as day-to-day management of candidate throughout the contract length as per local laws and legislation.

- **6. Flights & accommodation:** Taking care of flights and accommodation for the candidate.
- 7. After placement care: Taking care of day to day issues of candidates maintaining regular contact with candidates.
- 8. Gratuity, annual leave and more: Taking care as per local laws and legislations.
- -Resourcing and on-boarding.
- -References.
- -Candidate care.
- -Candidate Sourcing and Qualification.
- -Medical Insurance.
- -Mobilisation and De-Mobilisation.
- -VISA.
- -Accommodation.
- -Payroll.
- -Flights.



### Contract Recruitment Cycle

#### **Needs analysis**

- Clarification of Technical/functional specifications and hiring needs
- Project details and deadlines
- Time / Quality / Cost Analysis
- Contract length, duration, start date, location etc.
- Recruitment Process confirm most efficient approach
- Invoicing Process confirm best approach

**Benefit:** 100% clarity from day 1 on all areas avoiding any delays on time and ensuring we are working exactly as per the requirement.

### Post-placement

- Post-placement meeting to review process and project success
- Ongoing contractor care & day-to-day candidate management.

**Benefit:** Your assignment will be completed successfully.

#### Candidate sourcing through:

- Sophisticated candidate database and global pool
- Direct marketing being largest advertiser in the industry
- Search and networking for passive jobseekers

**Benefit:** Placing contract candidates in contract roles, giving our clients high caliber resources that are fit for purpose.

#### **Mobilisation:**

- Onboarding the candidate
- Visa, Flights and initial hotel stay, Medical
   & Payroll Services.

**Benefit:** The elimination of last minute issues ensures a successful starter.

#### **Candidate selection & Client interviews**

- Sustainability screening and competency-based interviewing
- Meeting the candidates
- References check
- Candidate and client preparation for the meeting
- Meet candidate to interview role-play
- Prompt and comprehensive feedback

**Benefits:** A well-managed interview process will save you time. You see the most relevant and most qualified candidates in the market.

#### **SOW** (Statement of work)

- Management of expectations
- Advice on expectations of the candidate
- Professional negotiation in person

**Benefit:** The candidate is more likely to accept your offer and for the right reasons.



### Our offices



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Under incorporation



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